



TOPS:
Your Career Requires
Talent, Opportunity,
Planning, and Support

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When it comes to your career –
what’s on your mind?




DREAM JOB


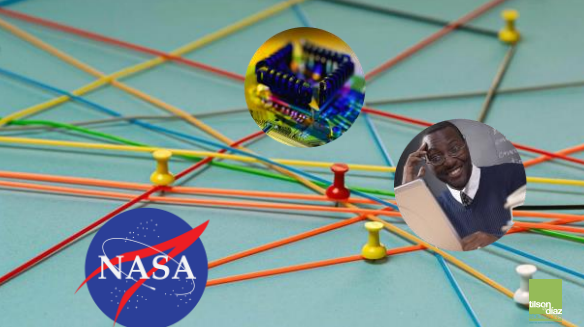



Job titles in the cloud include: LAWYER, REPORTER, REAL ESTATE AGENT, FINANCIAL ANALYST, CIVIL ENGINEER, DJ, TELECOMMUNICATION, SALES MANAGER, URBAN PLANNER, ACTOR, ENGINEER, DENTIST, ARCHITECT, PUBLIC RELATIONS, PROGRAMMER, SCIENTIST, NURSE, DESIGNER, INTERIOR ARCHITECT, PSYCHOLOGIST, SOCIOLOGIST, ARTIST, POLITICAL SCIENTIST, ELECTRICIAN, ENGINEER, WRITER, SCIENTIST, DOCTOR, HR, POLITICAL SCIENTIST, CHIEF, POLYMER SCIENTIST, JUDGE, NETWORK ANALYST, COPY WRITERS, SYSTEMS ENGINEER, MEDIA, POLYMER SCIENTIST, FARMER, ECONOMIST, VETERINARIAN, LIFE COACH, TEACHER, SURVEYOR, PRODUCERS, MEDICAL, MISMANAGER, MULTIMEDIA, ENVIRONMENTAL ENGINEER, DESIGN, ANALYST, JOURNALIST, PHOTOGRAPHER, TRAVEL AGENT, PELO.



DREAM JOB

- If you could walk into your perfect job tomorrow, what would it be?
- What part of the dream job can you do right now? What skills do you already have that you need to have on your dream job?
- What education and training will you need to get in order to have that dream job?
- What’s your “Plan B” Dream Job? (Always good in life, to have Plan B, C....!)
- Here’s a guarantee: Starting now, you can always find a job that you feel good about!

What does it take
to be successful in
life?

TALENT

OPPORTUNITY

PLANNING

SUPPORT



TALENT

Skills: What can I do right now?

Interests: What do I like to do now?

Settings: What places and situations
make me feel most comfortable?



Ability: Skills and Knowledge



- Academic
- Manual/Physical
- Artistic
- Technical
- Logical
- Mechanical
- People
- Daily living
- Transferable skills
- Other?



Everyday Life
↓
Transferable Skills



OPPORTUNITY

Contacts: Who do I know? Who knows
me?

Research: What do I know about this
kind of work?

Leads: Which employers out there can
use my skills now?



RESEARCH!!

First, see what's online!

When you meet someone who is working in one of your fields of interest,
ask them good questions:

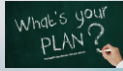
- How long have you been doing this work?
- What do you consider to be your specialty?
- How did you become a _____?
- What was the first job you had in this field?
- What do you like most about your job?
- If you had an assistant, what would they do to help you out?
- This is what I've done so far to prepare for my field of interest.....
- What advice would you give me to continue pursuing my interest in
this field?



PLANNING

Resume: Do I have one, and does it project the right "image and information"?

Action Steps: What tasks will I complete now, in 6 months, in one year....?



Follow-Through: Did I complete each task? If not, what new steps are needed?



SUPPORT

Challenges: What do I need help with?

Solutions: What can I do to handle these challenges?

People: Besides helping myself, who can I ask for help?



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Teamwork



Next Steps

Five (5) things I will do by (date) _____ to help me on my career path:

- 5 _____
- 4 _____
- 3 _____
- 2 _____
- 1 _____ [Example: create and/or share my portfolio]



Starting TODAY!



- I will tell everyone I meet:
- I am looking for a job (or work experience) in the field of _____.
- Do you have any contacts, leads, or ideas for me?



Remember!

People do business with people they _____ . (Like, Know, Trust).

Be that person!



Interview Tips!

- I like this company & job.
- I can do this job.
- If you hire me, you'll be glad you did.



