



A Mini-Grant RFP for Institutions of Higher Education to Apply for Postsecondary Education Programing for Students with Intellectual Disabilities.

RFP Guidelines

This mini-grant is offered to Institutions of Higher Education (IHE) that have submitted a letter of intention to develop an inclusive employment focused on-campus program for students with intellectual disabilities. The letter of intention must be signed and approved by a Dean, Provost, or President of the institution demonstrating the IHE's commitment to establish a program.

If awarded, the mini-grant of up to \$10,000 will be granted to facilitate the establishment of an on-campus work group that will be responsible for developing and implementing procedures and policies for an inclusive program for students with intellectual disabilities. In addition to funds, 40 hours of technical assistance will be offered to assist the work group (\$5,000 value).

The deliverable for the grant is a six month work plan (past the mini-grant term), outlined plans to submit the application to become a CTP (Comprehensive Transition Program), and a completed response to the DREAM Partnership Request for Proposal (RFP) which will be reviewed for further program development grant funds (based on availability). The deliverable is due six months from the award date.

Application Process

Applicants should address the elements outlined below:

Project Abstract

Please provide a one page abstract outlining the project's goals and objectives.

Project Narrative

Describe the proposed work group and which areas of the University will be involved in program development.

Budget and Budget Narrative

Please provide a detailed budget and budget narrative outlining the amount requested and itemized expenses. The total budget may not exceed \$10,000. No more than 8% may be allocated for indirect costs.

All applications must include a cover page with the following information:

- Applying Entity
- Contact person (name, address, phone, and email address)
- Fiscal contact (name, address, phone, and email address)
- Federal I.D. #
- Amount of funds being requested (up to \$10,000)
- Original signature of accountable person for the funds

Please submit the completed request to DREAM Partnership:

- Electronically (pdf format) via email to nshirley@dreampartnership.org
- **AND** the original via US Mail to:

Nancy Shirley

DREAM PARTNERSHIP

3815 Market Street

Camp Hill, PA 17011

Please address any questions regarding this application via email to nshirley@dreampartnership.org.